Offering Breakfast and After School Care and support to children and working families of The Grove Schools.

Find us on Facebook '**Fusion Childcare Services**'

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Ofsted Number EY440436

Ofsted Inspection 04/12/2019.New Grading Framework: MET

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PLAY~CREATE ~DISCOVER

Fostering an inclusive, play-centred environment where children and staff thrive, individuality is celebrated and confidence grows. We nurture curiosity, respect, exploration and social skills, building foundations for lifelong learning.

Our Mission Statement/aims and objectives

Fusion Childcare Services aims to provide high quality childcare within a warm and welcoming environment to all, where the individuality of each child will be respected and nurtured. We want children to feel happy, safe and secure so they can learn and develop freely in a play centred environment, through a range of activities that supports confidence, independence and encourages children to take responsibility for themselves and their actions. We encourage children to make positive contributions in choosing activities/resources that they will find both stimulating and fun and develop positive attitudes, respect for themselves and others in an environment free from bullying and discrimination. Fusion works in close partnership with The Grove Schools, the EYFS team and other relevant bodies, as well as parents, to provide a holistic approach to supporting a child's development. Fusion complies with all legislation requirements. We employ; experienced/qualified/well-trained staff under our Safer Recruitment Guidelines and have strict reflective practice systems in place to ensure that we continue to meet the needs of children in our care and their families.

Policies

All our policies are available to view on our website or by request on and off site and must be read by all. For specific information about Sessions, Admissions, Medication, Behaviour etc see each specific Policy. You will sign a section in the Registration Pack to confirm you have read/understand and adhere to our Policies and Procedures. Fusion's Partnership and Parental Agreement Policy explains expectations.

Safeguarding and Wellbeing

At Fusion we are committed to safeguarding the welfare and wellbeing of your children. We have a Wellbeing Co-Ordinator and ensure there is a variety of mindfulness activities and opportunities on offer. We have rigorous Policies and Procedures which are available for you to view online or on site, in order to understand our Safeguarding responsibilities and the Duty of Care we have to the children and families at Fusion. All staff have an enhanced DBS check and there is always at least two Paediatric First Aiders on site. Fusion has full Professional Indemnity and Liability Insurance.

Fusion's Rules (created by children):

F- Fun, friendly and a big family U- Use our words S- Self-registering is one of our responsibilities I- Include everyone in everything we do O-Outside we must wear a high vis jacket N-Never be afraid to speak our mind	R– Respect resources, equipment, each other, ideas, faiths & beliefs U-Uniqueness, everyone is different, and we celebrate this. L-Listen to everyone E-Eating, we have excellent table manners & try new foods S- Safety, we keep ourselves, others at Fusion safe and secure.

Breakfast Club

Breakfast Clubs operates in the dining room at Grove Junior School, term time only, Monday to Friday from 7:45am – 8:45am (Rec-Year 6) and 7:30am for Nursery. We offer an early drop off from 7:30am at an additional cost (see reg pack). We are very flexible- once registered you can drop your child off at any time from 7:45am – 8:30am. Please note; you will be charged the full session fee regardless of what time you drop off. Children sign themselves in, to increase confidence and promote responsibility and to make the morning stresses and rush easier on parents. A healthy and varied breakfast is available from 7:30am to 8:30am. A range of activities are provided based on the children's preferences, we have a topic of the week/day and children have full access to our resource cupboards.

Junior children will be dismissed from the dining room and will walk internally to their classrooms. Infant and nursery children will be walked over to the Infant/Nursery School and will be delivered to their individual classrooms by a member of Fusion staff in time for the start of the School day. We are happy to forward any letters or communications on to the School Offices/ Teachers, but please notify Fusion staff of this. We have a quiet area in the hall at Breakfast Club, where children can relax and 'chill out'. For more info about carpark and routes, see Partnership and Parental Agreement policy.

After School Club

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 W/C	Chicken Noodle Stir Fry	Sausage, roast potatoes, mixed veg and gravy	Meatball pasta and cooked veg	Fish, potatoes and beans	Chicken Burger and veg sticks
WEEK 2 W/C	Spaghetti bolognaise	Chicken Curry and Rice	Fish Fingers, Pasta and cooked veg	Deconstructed Carbonara Pasta bake	Beans on toast
WEEK 3 W/C	Fish, waffles and Beans	Spaghetti bolognaise	Sausage roll, potatoes and cooked vegetables	Chicken fajita wrap	Hot dog and veg sticks

Puddinas will be 50% fruit based.

After School Club runs Monday-Thursday 3:15pm-6:15pm and Fridays 3:15pm-5:15pm for Reception-year 6 and 3:30pm-6pm for Nursery Mon-Thurs and until 5:15pm on Fridays. The Infant/Nursery children are collected directly from their class by Fusion staff and are registered in the Infant hall at 3:15pm. Children put their belongings in year group boxes, wash their hands and partake in a mindfulness or other group activity. The Junior children independently make their way to the Junior dining room/hall where Fusion Staff members will greet them and children will self-register, with staff doing the final check. Between 3:15pm-3:30pm we have a well-being/ or topic activity and then from 3:30pm- 4pm/4:15pm, all children will engage in free choice activities and play. At Fusion, we provide a substantial healthy 'snack', the Infants get served at 4pm and the Juniors at 4:15pm. Our menus are available online, but some examples include; breaded fish, sausages, salmon and rice, kievs, chicken escalope, pizza, spaghetti bolognaise, curry, pasta salads, burgers, fajitas, jacket potato etc. We have a fruit-based pudding. Our healthy, balanced menu is planned in conjunction with the school meals, where possible. Children experience a 'dinner time' set up and learn and develop the appropriate etiquette whilst managing quantities/heat, trying new foods and socialising at the table. When dinner has finished, we often have an organised After Dinner Activity (ADA) which is a time that allows children to learn, engage and develop their knowledge of our topic and also provides a quiet time to let our dinner settle. The ADA lasts 15/20 minutes and then children have the opportunity to free play again until home time.

After School Club Collection

Nursery children 5:30/6:00pm- pick up from the Infant Dining Room

Reception -Year 6
5:15pm pick up, the respective School your child is in
6:15pm pick up from the Infant dining room. Junior children who are booked in until 6:15pm, will be transitioned by a member of staff to the Infant School at 5pm.
Your child is able to attend an extra-curricular After School activity, just please let us know and the Schools will bring your child/ren to Fusion. We are unable to deliver children to extra- curricular clubs from 3:15pm onwards.

Home time

When Parents arrive to collect their child/ren at either the Infant or Junior doors, please press the buzzer/knock on the doors to notify staff of your arrival. If we are all outside, please phone **07796000413.** There will be 1 member of staff on the door to keep an eye on parents/carers arriving. Please be aware that we do password and ID check parents/carers, so please make sure you give your surname to the member of staff and then your family password and show some ID. This is part of our Safeguarding Policy and Procedure but also gives us an opportunity to put names to faces. If someone apart from Primary/Secondary contact is collecting, please inform us via text/email and ensure they know the password and have

ID on them too. A member of staff will bring your child/ren and their belongings to the door to meet you. Parents are NOT allowed inside the building, so please look at the Parent's board in the foyer/outside for you to read, take part in the question on whiteboard, look at our daily Facebook updates and we will of course have a chat with you at pick up. We know it is important for parents to know what your child/ren have been doing at Fusion. Please note, staff are NOT responsible for a child's belongings, they are responsible for their own belongings, so if they have left something in class, they cannot go back to class to get it, as we do not have access, they can simply collect the next day. Please bear with us, the collection process may take a little time, but we try and be as quick as possible.

Activities

At Fusion we celebrate a range of festivals, special days and ensure that we are learning about different cultures and environments as well as having themed days/weeks. We use a long-term plan, whereby children are involved in deciding the topic they want to learn, and staff plan accordingly, we encourage the older children to plan and lead activities too! Some of the themed planning we have previously done includes; people in our community, animals, under the sea, music, around the world, books, artists and the alphabet. We focus specifically on topics and develop learning and interest through organised After Dinner Activities (ADA). We boast a wide range of both in and outdoor activities/resources, providing stimulating and challenging opportunities for all children; science kits, sensory boxes, board games, puzzles, jigsaws, face-paint, books, art/crafts, painting, modelling, cooking, dressing up, small world and role play toys, we have a selection of different age appropriate computer games and tablets (these are limited and rarely used), organised group games and challenges, table tennis, pool, basketball, javelin, football, pogo sticks and a range of sports in and outdoors. Children are allocated in 'Fusion Houses' and we have inter-house competitions. We are the official toy testers for The Good Play Guide – https://www.goodplayguide.com/ and always have new and exciting toys/resources that the children get to test and provide their opinions on. We have tested, been involved and supported prototypes and even been on the One Show and in a Youtube advert. We do not offer support with homework, as we are a **play environment** but children are welcome to do it if they wish.

EYFS

Fusion closely follows the Statutory Framework for the Early Years Foundation Stage (EYFS) at both Breakfast and After School Club. Although we are not the child/ren's main care provider, we assign a Keyworker to each Nursery/ Reception child and our EYFS team will work in close partnership with both families and the child's teacher to ensure that we are best meeting the child's specific needs and supporting their development whilst at Fusion. We use an App called SeeSaw for parental partnership.

Staffing

At Fusion we are very proud of our experienced and qualified team. All staff respect that play is freely chosen, self-directed and intrinsically motivated in accordance with the Playwork Principles and PARS approach, which can be viewed on our website, but we also provide structured activities for children. Staff are recruited in line with Ofsted's Safer Recruitment guidelines and have been DBS checked and annually reviewed on the DBS Update Service to assess their suitability to work with children. There is always a trained Paediatric First Aider available onsite and a Designated Safeguarding Lead.

Financials

Fees: There is an annual registration fee of £25 per family for new and existing families. This will be invoiced to you once we have received your completed Reg pack. We understand that circumstances change throughout the year, however excessive changes to registered days may incur an additional admin charge, applied at Fusion's discretion.

See Registration Pack for prices and Sessional Policy for more info about discounts, AD HOC prices, cancellations and retainer schemes.

Statements, Invoicing and payments: You will receive a statement at the beginning of each term for that term. The statement is broken down into monthly instalments so you can forecast payments. Fees are payable in advance on the 5th of every month. An invoice will be sent out monthly as a reminder. If you overpay in any month, we will retain this as a credit (unless you specify otherwise) on your account and use it towards next month's fees.

If you wish to book any sessions in addition to your normal days, you must speak to the Management Team who will advise you of availability. Additional billing (Ad Hoc sessions, extensions, or penalty fees) will be invoiced at the end of the month in which they occur and must be paid immediately upon receipt.

If you are suffering from financial difficulty for any reason and are unable to pay your bill by the due date, then please contact the Management Team in confidence to discuss the matter.

Fusion reserves the right to charge a fee for outstanding bills not paid by the due date. It is at Fusion's discretion and on a case-by-case basis, if payments are overdue to issue a 'Late Payment Penalty Fee'.

Payments can be made by Bank transfer (info found on your statement/invoice), Childcare Vouchers and Government schemes. If you are using the Government Scheme, please provide us with your unique reference number, so that we can link your payments. If you are needing to link your Childcare Voucher account to ours, let us know who your provider is and we can give you a code that will link accounts.

Please have a look at our Frequently asked Questions.

As always, if you have any questions or simply just want to chat thing through, please feel free to call or email us. We are here to help.

Tracy, Abby, Becca and The Fusion Team.